

Hire Equipment Order Form

Annual Connection (22-24 October 2024)



Company:			
Contact Name:			
Email:		Phone:	
Billing Address:		Site #	

	QTY	Rate	TOTAL
Marquee (includes erect & dismantle)			
3m x 3m		\$479.00	
3m x 6m		\$679.00	
6m x 6m		\$999.00	
6m x 9m		\$1,499.00	
6m x 12m		\$1,999.00	
10m x 10m		\$2,799.00	
10m x 15m		\$4,199.00	
Other (please specify requirement)			
Furniture/Equipment			
Folding chair		\$7.00	
1.2m plastic round table		\$15.00	
1.8m trestle table		\$16.00	
2.4m trestle table		\$17.00	
Timber bar leaner		\$75.00	
Timber bar stools		\$45.00	
20l urn		\$55.00	
Pie warmer		\$75.00	
Single glass door fridge		\$295.00	
Double glass door fridge		\$395.00	
Extension lead (20m)		\$10.00	
Multibox		\$10.00	
Area Heater (incl gas bottle)		\$175.00	
Large BBQ incl gas bottle		\$195.00	
Picket fencing (2m section)		\$25.00	
Wooden floor (per sqm - laid)		\$24.00	
Plastic floor		\$19.00	
Other (please specify)			
Notes:	Sub-total		
	GST		
	GRAND TOTAL		

Travel & Freight to be determined based on size of order, will not exceed 15% of total order value and will be confirmed during final quote process



Information & Account Details

Payment can be made by direct debit to the following account:

Bank: Kiwibank
Account Name: The X-Site Group Ltd
Account Number: 38-9022-0773661-00
Reference: Please use your customer number on your quote as your reference

Full payment due no later than Thursday 10th October 2024

Send Hire Equipment Order Form to hamish@x-site.co.nz

The X-Site Group Ltd (XS) - Terms & Conditions

- 1 All prices are exclusive of GST
- 2 X-Site standard hire terms & conditions apply as per our website x-site.co.nz
- 3 A deposit of 30% is required to reserve equipment on booking, with full payment required no later than 10 October 2024
- 4 Furniture prices are based on the supply to site only. Any set up will incur an additional cost
- 5 Supply of equipment is based on normal hire conditions and no restriction of site access or hours of build times have been allowed for at this stage
- 6 Any additional cost for any additional services and equipment required as a result of the council consent has not been included. Example of services required being additional exit signage, exit doors, fire extinguishers etc.
- 7 All marquee bookings must come with a detailed site plan showing the size of the site, site number, location of the marquee in relation to the boundary (min 2 sides) and the size of the marquee itself.
- 8 Excessive cleaning of equipment post event is not included, i.e. cooking/catering grease and grime, excess mud, sawdust etc. This will be assessed on return of the equipment and cleaning costs will be charged in extreme situations
- 9 Hire is for the period noted above (maximum of 3 weeks) and subject to availability at the time of booking. Any extension to the hire period will incur an additional cost
- 10 Equipment will be built and furniture delivered 18-21 October. Removal of furniture and marquees will begin on 25 October. Any special install or removal instructions needs to be confirmed in writing to X-Site who will make every attempt to incorporate these requirements into their own schedule. Additional fees may apply in extreme cases were special trips to/from the venue are required to meet pre-specified install or removals
- 11 Security of all items once on site is the responsibility of the hirer
- 12 Travel & Freight charges are NOT included in the costs on the order form, these will be supplied at the time of booking and will vary based on the size of the order .